

July 2025

Dear Parent/Carer,

#### **Arbor Parent App**

At Fort Pitt Grammar we use the **Arbor Parent App** to strengthen the vital connection between school and home, enabling you to effectively monitor your child's school records and academic progress. This is also complimented by the Arbor Student App, which facilitates your child's organisation and management of their learning journey.

If your child has a mobile device, it would be helpful that they **download the Arbor Student App, before 2**<sup>nd</sup> **September**, so they are ready to go! Their log in details will be provided to them in their first Computer Science lesson.

If you don't have access to a smartphone, you can still use Arbor through a web browser. Simply go to <a href="https://login.arbor.sc">https://login.arbor.sc</a> and log in using your school email address and password. The web version offers the same features as the app, so you won't miss out on any important information.

# **How to Log In to the Arbor Parent App for the First Time**

## ✓ Step 1: Wait for the School's Welcome Email

We will send you a welcome email from Arbor on 1 SEPTEMBER 2025. This email contains:

- A link to the Parent Portal
- Your registered email address
- Instructions to set your password

<u>Important</u>: Make sure the school has your correct email address. If you haven't received the email, please check your spam/junk folders before contacting the school office.

### Step 2: Download the Arbor Parent App

### For iPhone (iOS):

- 1. Open the App Store.
- 2. Search for "Arbor".
- 3. Tap Get to download the app.

#### For Android:

- 1. Open the Google Play Store.
- 2. Search for "Arbor".
- 3. Tap Install to download the app.

### Step 3: Set Your Password

- 1. Open the welcome email from Arbor.
- 2. Click the link to access the Parent Portal.
- 3. Follow the instructions to set your password or click 'forgotten password' and follow the instructions to set a new password.

#### Step 4: Log In to the App

- 1. Open the Arbor App.
- 2. Tap "I'm a guardian".
- 3. Enter your registered email address.
- 4. Enter the password you just created.







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To stay updated with messages and alerts from your school:

### On iPhone:

- When prompted, tap Allow to enable notifications.
- Or go to Settings > Arbor > Notifications and toggle them on.

### On Android:

- Go to Settings > Apps > Arbor > Notifications.
- Toggle notifications on.

# Step 6: Explore the App

Once logged in, you can:

- View your child's attendance, behaviour, and achievements
- View registered clubs or trips
- View your child's reports
- Send a message to inform us of your child's absence
- Send a message to update us of any information changes (change of address etc)
- Track and monitor homework assignments
- Receive important messages via in-app messages

Do you have more questions? The Arbor help centre is a great resource to ask Arbor Help Centre

We look forward to working with you further and collaboratively supporting your child through their time at Fort Pitt.

Yours sincerely

Ms Hirons Headteacher



