



FPTA ACADEMIES TRUST

16-19 BURSARY FUNDING APPLICATION FORM 2021-22

Prior to completing this form, please read the Bursary Funding Statement attached to ensure you are eligible to apply and understand the conditions of the funding if awarded.

Important Information:

- Please complete all sections of the form applicable and make sure you provide copies of the required evidence to support your application. **Your application will not be assessed if the form is incomplete or there is missing evidence**
- The closing date for applications is Friday 10th September 2021. If you are experiencing financial hardship after this date, please inform the Head of Sixth Form
- Please bear in mind the funding we have is limited so we cannot guarantee we will be able to provide you with the financial support you have requested.
- Payment of the bursary is dependent upon your behaviour, attainment and compliance with the Sixth Form Code of Conduct
- The decision of an award will be made by a **panel of 3 members** of staff
- Financial support in the form of a cash payment is rare and would only be made in exceptional circumstances supported by documented evidence

SECTION 1 – PERSONAL DETAILS

Student Name:	Year Group:
School:	Date of Birth:
Home Address (include postcode):	
School Email:	Home Phone:
Alternative Email:	Mobile Phone:
Bank Account Number:	Sort Code:
Account Holders Name:	

SECTION 2 – BURSARY APPLIED FOR *(please tick as appropriate and complete relevant section)*

Level 1 Vulnerable
(please complete section 3)

Level 2 Discretionary
(please complete section 4)

Level 3 Discretionary
(please complete section 5)



SECTION 3 – LEVEL ONE VULNERABLE GROUPS (Up to £1200 of financial support)

(please tick as appropriate and provide the Evidence required)

<input type="checkbox"/>	Student Status I am Living in Care / A Care Leaver	Evidence to be provided Please supply supporting letter from your keyworker or social worker or your discharge from care documentation
<input type="checkbox"/>	Student Status I am receiving Income Support or Universal Credit because I am financially supporting myself and/or a dependent who lives with me	Evidence to be provided Benefits paperwork dated within the past 8 weeks e.g. Entitlement/Award letter
<input type="checkbox"/>	Student Status I am receiving Disability Living Allowance and either Employment Support Allowance or Universal Credit	Evidence to be provided Benefits paperwork dated within the past 8 weeks e.g. Entitlement/Award letter
<input type="checkbox"/>	Student Status I am receiving Personal Independence Payments and either Employment Support Allowance or Universal Credit	Evidence to be provided Benefits paperwork dated within the past 8 weeks e.g. Entitlement/Award letter

SECTION 4 – LEVEL TWO DISCRETIONARY (Up to £750 of financial support)

(please tick as appropriate and provide the Evidence required)

<input type="checkbox"/>	Student Status I am currently receiving or have in the past 6 years received Free School Meals (Ever 6)	Evidence to be provided FSM Entitlement/Award Letter from the school
<input type="checkbox"/>	Student Status I am eligible for FSM because my parents/guardians receive one of the following benefits: <ul style="list-style-type: none"> Income Support Income based Job Seekers Allowance or Employment & Support Allowance Support under part VI of the Immigration and Asylum Act 1999 The Guarantee element of state pension credit Child Tax Credit (but not entitled to working tax credit) with an annual income below £16190 per annum Working Tax Credit Run-On Universal Credit with household income below £7400 per year (after tax and excluding benefits) 	Evidence to be provided Benefits paperwork dated within the past 8 weeks e.g. Entitlement/Award letter
<input type="checkbox"/>	Student Status I am the child of a member of Service Personnel (Ever 4)	Evidence to be provided Paperwork to support the employment status of your parent/guardian
<input type="checkbox"/>	Student Status I am a Young Carer	Evidence to be provided Children’s Team to verify student status as a Carer and provide written evidence



SECTION 5 – LEVEL THREE DISCRETIONARY (Up to £450 of financial support)

(please tick as appropriate and provide the Evidence required)

<input type="checkbox"/>	Student Status	Evidence to be provided
	The family gross household income is below £25000 (including Universal Credit)	Parent/Guardian to complete table below

Name of Father:	Father's Occupation:
Name of Mother:	Mothers Occupation:
Name of Guardian/Carer:	Guardian/Carer's Occupation:
Number of dependents in the household under the age of 19 and in full time education:	

Details of your family income for the last financial year (6th April 2020-5th April 2021).

Please complete all boxes stating the income amount or entering 'N/A' if not Applicable

	£
Fathers gross Income from main/self employment	
Fathers gross income from additional / part-time work	
Mothers gross Income from main/self employment	
Mothers gross income from additional / part-time work	
Guardian/Carer's gross Income from main/self employment	
Guardian/Carer's gross income from additional / part-time work	
Child Benefit	
Income Support/Job Seekers Allowance (income based)	
Employment Support Allowance/Job Seekers Allowance (contribution based)	
Working Tax Credit	
Child Tax Credit	
Widows Pension / Widowed Mothers Allowance	
State Pension	
Total of Other Employers Pensions	
Disability Pension / Benefit	
Separation Allowance/Maintenance/Child Support	
Universal Credit	
Any Other Income (please provide details) e.g. Investment/Savings Income	
TOTAL	



SECTION 6 – PURPOSE OF FUNDING

Please state below the individual item details and cost of the required resources you are applying for in the relevant section. If the section is not applicable leave it blank.

Resource/Service	Details	Estimated Cost in £'s
Home to school transport (Please investigate the most economical method) <i>(NB: Yr13 students usually finish school at the end of Term 5 and only attend school for exams or revision sessions in T6)</i>	e.g. annual/termly travel pass Term 1 = 32 days Term 2 = 35 days Term 3 = 29 days Term 4 = 30 days Term 5 = 28 days Term 6 = 35 days	
Books/Revision Guides (Your subject teachers will be able to assist/advise) NB – These items are loaned and must be returned at the end of your course of study	e.g. state ISBN reference and title of the book(s) (List on a separate piece of paper if required)	
Equipment NB – These items are loaned and must be returned at the end of your course of study	e.g. Laptop / graphical calculator	
Sixth Form Uniform		
Course related Protective Clothing	e.g. Lab/Art Coat / Sportswear for PE	
School Trip/Visit/Activity (Your subject teachers may be able to assist/advise) NB – Must be a requirement of your course of study	e.g. Theatre trip for English to support coursework	
UCAS Fees (Yr13 only)		
Travel to / from University Open Days		
School Meals (Current allowance is £2.40 per day; term time only)		
Any Other Items NB – Must be eligible under the terms of the 16-19 Bursary Funding		



SECTION 7 – SUPPORTING STATEMENT

Please state below any additional information relating to your financial / family circumstances that you wish to be taken into consideration when your application is being assessed by the panel and how you feel this funding will support you in your studies.

SECTION 8 – PARENT/GUARDIAN DECLARATION (not required for Level One Applications)

Please ensure this section is signed and dated by a parent/guardian otherwise your application may not be assessed

I declare that the information provided on this form is correct and true to the best of my knowledge in every respect, and I undertake to inform the school of any changes in the particulars given concerning my financial circumstances.

If for any reason the student making this application leaves the school before the end of their course of study or fails to comply with the conditions given in the Trusts 16-19 Bursary Funding Statement for which they have been granted an award, I undertake to inform the Director of the 6th Form / School Office immediately.

I understand that if I knowingly provide misleading or false information I may be liable to prosecution.

Name of Parent/Guardian (Block Capitals)

Signature **Date**



SECTION 9 – STUDENT DECLARATION

Please read the declaration carefully before signing

I declare that the information provided on this form is correct and true to the best of my knowledge in every respect, and I undertake to inform the school immediately of any changes in the particulars given concerning my circumstances.

I also undertake to supply any additional information that may be requested to support my application if requested and understand that if I refuse to provide the relevant documents it will not be accepted.

I have read and understood the conditions of the 16-19 Bursary Funding Statement and am aware of the requirements for behaviour, attainment and compliance with the 6th Form Code of Conduct.

I understand that if I knowingly provide misleading or false information I may be liable to prosecution and disciplinary procedures.

Name of student (Block Capitals)

Signature **Date**

For Office use:

Date Application Received	
Date of Assessment	
Signed by Assessment Panel	
Name:	Signature
Name:	Signature
Name:	Signature
Date Award/Non-Award Letter Sent	